



Learning Support Assistant

**Full time equivalent salary starting salary £23,801 gross per annum (pro rata to £17,332)
(Hillview Range 4 Point 2 £23,801-£24,163 fte)**

**Hours of work: 31hrs per week, term-time only, plus Inset days.
(Hours between 8.20am-3.30pm)**

Are you passionate about supporting children, recognising individual qualities and strengths, and aspiring to attain excellence in learning support? We are looking for enthusiastic learning support assistants to join our friendly team here at Hillview School for Girls.

WHY CHOOSE US?

Do you want to be part of a community which offers a positive, exciting and rewarding place to work? Hillview School for Girls is a popular, high achieving, non-selective school based in Tonbridge, Kent.

Our calm and focused classroom environments, where students are keen to learn, achieve and appreciate their teachers' dedication and support, are the main reasons why teachers love to work at Hillview.

You will have the skills to:

- Provide 1:1 support as necessary and as specified by the Director of SEN
- Support the delivery of small group work
- Follow programmes of intervention aimed at improving, for example, literacy, numeracy and self-esteem
- Work with designated subject area staff to provide in-class support for students with special needs
- Be aware of the factors that affect students' social, emotional and mental health and support in this
- Actively encourage students to participate in learning tasks and activities consistent with their developmental level, physical abilities and medical conditions
- Provide praise and encouragement to students to recognise and promote positive pupil behaviour in line with school policies
- Use equipment and materials in a correct, safe manner consistent with legal and school requirements
- Be able to recognise and refer any safeguarding issues by following school policy

Professional skills and attributes

- Communicate openly and honestly with colleagues whilst maintaining confidentiality
- Keep records, monitor progress and liaise with parents
- Give encouragement and feedback using language and vocabulary which the student is likely to understand
- Be able to build effective learning relationships with students, whilst maintaining professional boundaries.

**Interested applicants please return a completed application form by e-mail to Mrs Amanda Dennett,
HR Manager at dennetta@hillview.kent.sch.uk**

Closing date for applications: Tuesday 22 April 2025

Please note: Applications may be considered whilst the post is being advertised. Hillview School reserves the right to close earlier than the stated deadline

Hillview School is committed to safeguarding and promoting the welfare of all our students and we expect all staff to share this commitment. The successful candidate will be subject to an enhanced DBS check.

